

**MARIA MONTESSORI CHARTER ACADEMY  
BOARD OF DIRECTORS REGULAR MEETING MINUTES  
May 23, 2011 6:30 PM**

Call to Order, 6:39 PM in the Computer Lab

Pledge of Allegiance

**ROLL CALL:** Brent Boothby

BOARD PRESENT: Becky Schmich, Brenda Allen, Bruce Houdesheldt, Fallon Vaughan, Heather Martin, Jason Beltz, Jennifer Tarabochia, Julie Moeller.

BOARD ABSENT: Mandeep Gill, Robyn Garcia

**PUBLIC COMMENT:**

None

**CONSENT ITEMS**

1. Minutes from the April 26, 2011 Board Meeting. *Heather motioned to approve minutes and Jason seconded; motion passes.*

**ACTION/DISCUSSION ITEMS:**

1. Health and Welfare benefits cap change: (see Executive Director's Report) After discussion, Heather moved to increase the Health and Benefits cap for contracted employees from \$5,000 to \$5,600 and the cash in-lieu from \$5,000 to \$5,040, which is 90% of the H&W contribution; Fallon seconded. Motion passed.
2. Tentative contracts authorization: (see Executive Director's Report) After discussion, Heather moved to approve issuing personnel contracts to staff under the conditions that the salary freeze remains in effect for the 2011-2012 school year and that an amount of \$140,000 be designated within our fund balance as "additional unknown economic uncertainty" to address potential further date-based revenue cuts in the next fiscal year; Jason seconded. Motion passed.
3. Change to hot lunch procedure: (see Executive Director's Report) After discussion, Jason moved to approve and post the attached proposed "MMCA Civil Rights Compliance Policies and Procedures"; Becky seconded. Motion passed.
4. Discuss replacement of Board Member: Bill Scott resigned his Board position effective last month. We discussed that we don't need to replace the Board position but we do need to fill the role of Vice President/Parliamentarian. We will put this on the agenda for the June meeting.

**INFORMATION ITEMS:**

1. Update from teacher survey committee: Heather reported that they have a new draft of the survey but it wasn't ready in time for the most recent staff meeting. She will present it at the June 6<sup>th</sup> staff meeting and explain that it will be available on Survey Monkey.

2. Director's update: (see Executive Director's Report) Brent provided some more information about starting negotiating non-litigation issues with RUSD, including special education services and maintenance/grounds/custodial services. He said he got in a discussion that we (MMCA) don't have access to the irrigation box but we pay the water bill. He is leaning on having MMCA take over the maintenance services.
3. Teacher representative report: Becky reported the following:
  - On 5/31 we will have a whole school end-of-the-year assembly with a performance of Romeo and Juliet.
  - On 6/6 we will have the staff vs. 7<sup>th</sup> & 8<sup>th</sup> graders softball game.
  - On 6/7 we will have field day, launch rockets and eat Otter Pops.

#### **BOARD OF DIRECTORS COMMENTS:**

Brenda – Camp out is coming up on 6/3 at 7PM. We need BBQ help making S'mores. We will block off the "U" in the parking lot for campers and will publicize a midnight curfew.

Jennifer – The Board Retreat will be at Woody's on Lonetree from 9am until about 3pm. Coffee and pastries in the morning and lunch in the afternoon will be provided. Topics for discussion will include the Bylaws Committee review, the survey reviews, the Board goals/WASC review and future planning.

Jason – Inquired as to why the students have to save their Word documents as RTF because MMCA has Office '03. Brent mentioned that we will be installing Office '07

Julie – said she will check with the Cub Scouts about retiring our old, torn flag.

Bruce – Thoroughly enjoyed Open House and enjoyed helping the kids dissect frogs.

Heather – Reported that over a dozen families helped out in the garden during Roots to Shoots and installed all the electrical and irrigation. The next project coming up is fencing. We need to dig post holes and could use a jack hammer on June 1st. Julie volunteered their jack hammer.

Becky – Rogers Family Coffee Company donated the coffee for us to sell. The French Roast organic coffee beans are \$10 per 12-ounce bag or 4 bags for \$30.

#### **CLOSED SESSION:**

1. Continued discussion regarding potential litigation (Brent). No action taken.
2. Long term substitute discussion (Brent). No action taken.

Next meeting dates:

June 11, 2011 9am-3pm Board Retreat, Woody's Rocklin

June 27, 2011

July 25, 2011

#### **MEETING ADJOURNMENT (8:40 PM)**

Future agenda items:

-Fill role of Vice President/Parliamentarian