

**MARIA MONTESSORI CHARTER ACADEMY
BOARD OF DIRECTORS REGULAR MEETING MINUTES
June 27, 2011 6:30 PM**

Call to Order, 6:38 PM in the Computer Lab

Pledge of Allegiance

ROLL CALL: Brent Boothby, Larry Pastore

BOARD PRESENT: Becky Schmich, Bruce Houdesheldt, Heather Martin, Jason Beltz, Jennifer Tarabochia, Julie Moeller, Mandeep Gill

BOARD ABSENT: Brenda Allen, Fallon Vaughan, Robyn Garcia

PUBLIC COMMENT:

None

CONSENT ITEMS

1. Minutes from the May 23, 2011 Board Meeting. *Bruce motioned to approve minutes and Heather seconded; motion passes.*

ACTION/DISCUSSION ITEMS:

1. Approve 2011-2012 Budget: Larry Pastore of Charter School Business Services (CSBS) and Brent reviewed the recommended 13-page budget which was similar to last years' budget. After Q&A time about the "bare bones budget" Bruce moved to approve the budget and Julie seconded; motion passes.
2. Approve Consolidated Application for Funding Categorical Aid Programs: Larry Pastore and Brent went through the application for Title 1 & 2 funding. With one correction to page 27, Bruce moved to approve the application and Heather seconded; motion passes. It was noted that we may review/compare our parent involvement policy.
3. Renewal of contract for Larry Pastore's fiscal services: Brent reviewed the eight-page Administrative Services Agreement between MMCA and CSBS. In summary, the three-year agreement adds up to a 12% reduction in their fees to MMCA. Julie moved to approve the contract and Jason seconded; motion passes.
4. Replace Vice President/Parliamentarian: Bruce moved to nominate Heather Martin for Vice President/Parliamentarian and Mandeep seconded; Heather accepted and the motion passes.
5. Annual evaluation of the Director: Jennifer instructed the Board members to complete the emailed MMCA Administrator Evaluation Form on Brent Boothby and return to her by July 20, 2011.

INFORMATION ITEMS:

1. Update from teacher survey committee: Heather informed us that the survey is still open until June 30th. So far she has had 13 of 25 returned. Eight people even did the extended part. She should have results for the next Board meeting. She will send out a reminder to the teachers to complete the survey on SurveyMonkey.

2. Director's update: Brent has posted openings for a teacher for Yellow Room as well as the Pre School.
3. Teacher representative report: Becky reported that the teachers need the link to SurveyMonkey again.
4. Report on Summer Program: Brent reported that one of the teachers for the summer daycare program had an emergency medical issue so staffing has been a slight issue. We are averaging 15-20 students per day which allows us to staff two adults during the core hours of 8:30-4:30.

BOARD OF DIRECTORS COMMENTS:

Mandeep – Will be traveling for work more frequently beginning late August which may require him to conference call in to our meetings.

Becky – We have a new supplier for MMCA t-shirts. We will be sending out order forms over the summer break.

Julie – Asked for the name of the parent who updates the MMCA website so she could get the minutes/agendas posted online.

Heather – The garden is perking along. The fence posts and irrigation are in. We are working on the amphitheater part now. The next work day is in July. Also, if anyone is interested in helping with the By-Laws, please let her know.

Bruce – Lucinda submitted a \$1,200 grant this month from Western Placer Health/CA Fertilizer Foundation.

CLOSED SESSION:

1. Continued discussion regarding potential litigation (Brent). No action taken.

Next meeting dates:

August 22, 2011

September 26, 2011

MEETING ADJOURNMENT (8:14 PM)

Future agenda items:

-1st report from Foundation/Board committee (short/long term goals)

-Parking lot safety

-Student and parent code of conduct.

-Bylaws committee update.